

Safeguarding Information:

Cancellation Policy

Cancellation of a DBS application must be made through the Safeguarding Team on 0208 487 7000 between Monday to Friday 9.00 am to 5.00 pm or by emailing DBS@LTA.org.uk . We reserve the right to process and charge in full for any disclosures unless we have received notice of cancellation before submission to the DBS.

Any payments you have made for disclosures that have been properly cancelled will be refunded, excluding any administration and merchant charges incurred during the application process.

Despite the above provision, you are entitled to cancel a payment where fraudulent use has been made of your payment card by a person not acting, or to be treated as acting, as your agent. If you have already made a payment where your payment card has been so fraudulently used, then you should approach your card issuer to re-credit your card.

We reserve the right to terminate or restrict your use of our service, for any or no reason whatsoever. If we terminate your use of our service as a result of a breach of any obligation under these terms, such termination would be immediate and without notice.

